

Toft Parish Council

Notice of the 737th meeting of Toft Parish Council on Monday 5 June 2017 at 7.00 pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and may speak under the Public Participation item

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 31/05/17

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 (3.2) To consider registration of the Allotment Land
 - 3.2 (7.1) To consider quotations for tidying up the allotments if received^(JM)
 - 3.3 (9.5) Appointment of Internal Auditor
 - 3.4 (11.3) To consider location of the 30 mph and village signs^(AT)
 - 3.5 (11.5) Assets walk work – to consider a quotation for works if received
 - 3.6 (12) To consider quotation for the Lot Meadow notice board
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
 - 4.1 Spring Feast request for financial support
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 Play inspection reports and to consider the RoSPA report
 - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.1.1 S/1812/17/OL – Bennell Farm, West Street, Comberton – Outline Planning application for up to 90 dwellings and associated infrastructure works
 - 6.2 SCDC decisions to note
 - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
 - 7.1 Allotments^(JM)
 - 7.2 Village Maintenance^(AT)
 - 7.3 Highways^(AT)
 - 7.4 Toft People's Hall^(GP)
 - 7.5 Footpaths^(EM)
 - 7.6 Grasscutting^(PE)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 5 June 2017

1. To approve written apologies and reasons for absence – none at the time of writing.
2. To approve the minutes of the meeting on 8 May 2017 - attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.2) To consider registration of the Allotment Land – solicitor advice has been circulated to members,
- 3.2 (7.1) To consider quotations for tidying up the allotments if received
Quotations will be brought to the meeting if received.
- 3.3 (9.5) Appointment of Internal Auditor
- 3.4
- 3.5 (11.3) To consider location of the 30 mph and village signs
- 3.6
- 3.7 (11.5) Assesses walk work – to consider correspondence
Clive Blower has written:
“Regarding Request for refurbishment work (18 April 2017)
First item: I have postponed work on the benches until 3rd July 2016 when the weather will be more suitable (dry and warm).
Second item: All 4 items regarding footpath posts are completed. One sign is missing on Lot Meadow, awaiting delivery of sign from Cllr Elaine Miles.
Third item: Beacon – this was redacted by Cllr Yeadon on walk-round.
Fourth item: New surface on noticeboard – completed.
Please note that spare drawing pins supplied are pinned to the back of the noticeboard. A councillor may wish to take charge of these.”
- 3.8 (12) To consider quotation for the Lot Meadow notice board
A quotation will be brought to the meeting.
4. Correspondence
- 4.1 Spring Feast request for financial support - attached
5. Finance
- 5.1 To consider the finance report and approve the payment of any bills – attached
- 5.2 Play inspection reports
RoSPA report attached.
- 5.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
- 6.1 Planning Applications received
* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scamb.gov.uk/swiftlg/apas/run/wchvarylogin.display>
None at the time of writing.
- 6.1.1 S/1812/17/OL – Bennell Farm, West Street, Comberton – Outline Planning application for up to 90 dwellings and associated infrastructure works
- 6.2 SCDC Decision Notices
- 6.2.1 S/2470/16/VC – 2 Hardwick Road – Variation of condition 2 (approved plans) and Condition 7 (Hard landscaping) of planning permission S/0912/14/FL – Permission granted.

- 6.2.2 S/1143/17/FL – Land adj 80 West Street, Comberton – Erection of dwelling and annex/car lodge – Withdrawn.
- 6.3 Tree works
Tree works applications are now available to view on the SCDC portal.
- 7. Members' items and reports for information only
- 8. Closure of meeting

Spring Feast Committee Request for Parish Council Funding

The Spring Feast is now a well-established annual event on the Toft calendar and an opportunity for its clubs and societies to showcase their activities and to celebrate village traditions such as maypole dancing, well dressing and boundary walks. The outgoings for the various events that occur over the Spring Feast weekend are typically covered by existing society/club funds, church funds or donations from the Saturday tea party.

2017 is a special year when we celebrate 800 years of a continuous Church in the village. This year's Spring Feast has therefore included the 800 theme in its usual events and put on additional activities (a second Historical Society exhibition, an invited speaker, bell ringing training, a Friday musical evening). The costs of these extra activities have been covered by Church or club/society funds.

However, a further activity was devised that was open to all villagers to make a direct contribution. Every home in Toft was given a piece of calico on which they could put some form of image that represented what Toft meant to them. The numerous responses were then mounted on to banners and exhibited on pillars and windows in the Church over the weekend. The consensus was that this was a great success and a very rewarding communal activity. These very attractive banners will remain in place over the coming months and could easily be used again within the village as they are a timeless expression of community and landscape values. A photographic record has also been made for the Historical Society.

The costs (attached) of constructing the banners (and the mounting of the pompon rug that formed a striking backdrop to the altar) were incurred by Jane Tebbit and Barbara Preece and come to £150.10 and £54.64 respectively (£204.74 in total). In this special year some exceptional activities, above and beyond the usual range of events, are to be expected. The banners certainly represent an exceptional communal activity rather than an action by an individual club/society or church activity. We have been advised that, rather than finding funds from the usual Spring Feast sources, the costs for the banners could instead be more appropriately drawn from the Community Fund administered by the Parish Council.

The 2017 Spring Feast Coordination Committee therefore requests that the Toft Parish Council consider our proposal that community funds be used to cover the expenditure incurred by the banner/pompon project.

Cynan Ellis-Evans
(For the Spring Feast Coordination Committee)

Costs incurred by Jane Tebbit and Barbara Preece for constructing the 800 Years Celebration Banners

Creditor	Details	Amount (£)	Total (£)
Jane Tebbit	Fabric	90.00	
	Ribbons and thread	30.35	
	Ribbons and thread	30.35	
	Dowel for poles	16.40	150.10
Barbara Preece	Calico for squares	42.29	
	Backing for Pompon rug	12.35	54.46
	TOTAL	204.74	204.74

Peter Johnson (Treasurer) has the receipts associated with the above expenses.

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jun-17

Summary of previous month

Balance brought forward	<u>68,438.56</u>
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Adjustments

Expenditure approved at previous / between meetings

CANALBS	INTERNA AUDIT	-165.22
TOFT PEOPLES HALL	ROOM HIRE	-15.00
TOFT PEOPLES HALL	ROOM HIRE	-15.00
M COPPIN	APM REFRESHMENTS	-4.68

Credits

<i>Total Adjustments</i>	<i>-199.90</i>
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Balance revised after adjustments	<u>£68,238.66</u>
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Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	67,580.57	69,749.14	-2168.57
CBS Account	658.09	658.09	
Total	<u>68,238.66</u>	<u>70,407.23</u>	<u>-2,168.57</u>

Expenditure for approval

£

LGS SERVICES	ADMIN SUPPORT	442.98	
	SALARY	57.93	
HMRC	PAYE/NIC	86.8	
BUCHANS	GRASSCUTTING	359.84	
C BLOWER	HANDYMAN	82.91	
CAPALC	AFFILIATION FEE	148.92	
PLAY SAFETY LTD	ROSPA INSPECTION	88.2	
NEST	PENSION	57.95	<i>DD</i>
	<i>Sub-Total</i>	<i>1325.53</i>	
	Balance C/F	<u>66913.13</u>	

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting